

# STUDIO POLICIES

## Erin's Piano Studio

The intention of this waiver is to ensure the student, parent(s)/guardian(s), and the teacher (myself) strive toward similar goals and rules. Many details will be catered to each student, but this policy allows for a written understanding of general guidelines to my teaching procedures.

### Expectations of the Teacher

1. **Communication:** I will use a mode of communication agreed by the parent(s) / guardian(s) and myself to discuss lesson plans. This will ensure that the student's goals are clear, keep lesson times consistent, and allow for a collaborative team effort to be a support to the student's development.
2. **Effectiveness:** I will ensure lesson times are used effectively through lesson-planning, ensuring that material used in class reflects the student's goal in musical playing.
  - a. This will be further established through an (optional) initial meeting virtually for discussion of both parties, then, a free trial lesson to find compatibility between the student and myself.
3. **Organization:** If requested, I will be able to send my personal comments on student's playing through an online medium (eg. Google Doc, PDF, email). General lesson plans will be determined prior to the lesson to continue developing skill.

### Expectations of the Student

1. **Attendance:** Be present in the lesson. Have the intention to arrive on time with limited distractions. Anticipate and prepare for upcoming lessons consistently.
2. **Effort:** It is most important that you try your best in lessons! Playing to the best of your abilities will help with more progress and success over the series of lessons.
3. **Practice:** Every week, aim to touch the piano, even if it is a few minutes everyday. The more you play the piano, the more it will feel easier and effortless as your body memorizes repetitive movement over a duration of time.
  - a. The optimal and ideal duration of practice will depend on the difficulty of repertoire and amount of focus the student has. Overall, a good benchmark is 5-10 minutes a day.

### Expectations of the Parent(s) / Guardian(s)

1. **Attendance:** It is important to come to lessons at an early or punctual time. Please do not arrive no earlier than 10 minutes early.
  - a. Cancellation of a lesson must be communicated 24 hours in advance. Reasons include sickness, foreseeable emergencies, or events.
2. **Communication:** Please keep a consistent mode of communication available (eg. WhatsApp, iMessage, email) that is available regularly. This conversation should also be checked often.
  - a. Weekly lessons should be relatively consistent unless arranged otherwise.

3. **Support:** Instill a supportive environment, encouraging the student to practice and try their best at home and at the lesson. Having a supportive system goes a long way in a student's success, as they can gain more motivation and hope to work on their musical skills. The following are some suggestions and ideas to evoke a positive musical environment.
  - a. Kindly remind them to practice consistently. After a regular pattern, students may find their own will to practice without the reminder.
  - b. Listen to various music together. Easily turn on the radio while cooking, playing your favorite tunes on an instrument, or singing together in the car. Creating many opportunities for music allows the student to feel immersed in music around them.
4. **Payment:** Make payments on time prior to lessons. Although case by case, it is preferred to pay by the month through e-transfer, cheque, or cash. For more information, communicate with me directly for a mutual agreement.
  - a. Lesson costs will start at \$25, *depending on duration and location*. This will be discussed and agreed on for each student, looked at on a case-by-case basis.
  - b. For educational purposes, music books and resources will be requested by me to create teaching material used for each lesson. Material fees are not included in lesson fees.

Effective on \_\_\_\_\_ (date), I, \_\_\_\_\_ (name), agree to all responsibilities and expectations listed and will communicate further with details amongst the agreement. I reviewed this document accordingly and consented to pursuing piano lessons at Erin's Piano Studio. For more information, visit [Erin's Piano Studio.pdf](#).

Parent 1

Date: \_\_\_\_\_ Signed: \_\_\_\_\_  
 Name: \_\_\_\_\_

Parent 2 (optional)

Date: \_\_\_\_\_ Signed: \_\_\_\_\_  
 Name: \_\_\_\_\_

Teacher

Date: \_\_\_\_\_ Signed: \_\_\_\_\_  
 Name: \_\_\_\_\_